

Terms of Reference Better Care Fund Finance, Contracts and Performance Sub-Group

Purpose	<ol style="list-style-type: none"> 1. Detailed Budget for the year 2. Monthly performance monitoring of Finance, contracts and Performance.
Vision	To improve services and outcomes for the people of Shropshire and make the local health and care system financially and clinically sustainable into the future
Objectives	<ul style="list-style-type: none"> • To prepare the annual budget for the BCF and make recommendations on the same • To review and ensure adherence to procurement processes as applicable against BCF approved budgets • To ensure contracts are in place for approved budgets as appropriate • To put performance monitoring processes in place • To receive, review and report on Financial Performance of BCF, analysing risks and putting mitigations in place as appropriate • To receive, review and report on Outcomes Performance of BCF, analysing risks and putting mitigations in place as appropriate • To provide financial, contracting and performance advice to the Health and Wellbeing Executive on all matters in relation to the fund • Co-ordinate the service transformation necessary in each of the four priority areas: <ul style="list-style-type: none"> Prevention Long term Conditions Managing and supporting people in crisis Living Independently for longer
Membership	<p>Chair: TBC</p> <p>Members: Deputy Director of Finance, CCG Finance Lead LA Contracts Lead CSU/LA Performance Lead CSU/LA Patient/Public Representative Director of Adult Service – Shropshire Council Better Care Fund Manager</p> <p>Other Attendees as required: Programme Leads, Clinical Leads, Provider representatives, Planning and Partnerships Leads</p>
Reports to	Health and Wellbeing Executive
Links to	Service Development Sub-Group CCG Quality Performance and Resource Committee CCG Supporting Delivery (QPR) Sub-group
Frequency of Meetings	Monthly

Administration	Personal Administration for the Chair (on a rotational basis)
Review Record	The chair will sign off the previous month's action notes and these shall form the written review record.
Quorum	Minimum of 2 senior management representatives from both the CCG and Local Authority

Date drafted for initial review by group: March 2014

Date revised following comment: May 2014

Date for future review: October 2014